Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. E.V.P.G. COLLEGE, KORBA (C.G.)**
Name of the head of the Institution	**DR. R. K. SAXENA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07759221458**
Mobile no.	**9425547200**
Registered Email	**gevpg1981@gmail.com**
Alternate Email	**spundlik.64@gmail.com**
Address	**NEAR 100 BED DISTRICT HOSPITAL, RAJGAMAR ROAD**
City/Town	**Korba**
State/UT	**Chhattisgarh**
Pincode	**495677**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**SMT. SHIVANI PUNDLIK**
Phone no/Alternate Phone no.	**07759221458**
Mobile no.	**9893787461**
Registered Email	**gevpg1981@gmail.com**
Alternate Email	**spundlik.64@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gevpgkrb.ac.in/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gevpgkrb.ac.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.69**	**2011**	**08-Jan-2011**	**07-Jan-2016**
2	**B++**	**2.79**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Sep-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

GREEN AUDIT	05-Jun-2019 2	5
INTERNAL AUDIT	06-Mar-2019 20	19
ACADEMIC AUDIT	03-Mar-2019 12	20
DISTRIBUTION AND ANALYSIS OF FEEDBACK FORM	15-Feb-2019 12	12
MEETING OF IQAC	01-Apr-2019 1	9
MEETING OF IQAC	25-Mar-2019 1	20
MEETING OF IQAC	06-Feb-2019 1	6
MEETING OF IQAC	04-Sep-2019 1	5
MEETING OF IQAC	23-Aug-2018 1	8
MEETING OF IQAC	23-Jun-2018 1	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. E.V.P.G. COLLEGE KORBA	BUDGET	STATE GOVT.	2019 365	73114359
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

12. Significant contributions made by IQAC during the current year (maximum five bullets) 1. In order to create a research centric atmosphere for PG students IQAC organised a one day research workshop on Research and Research Methodology wherein eminent proffessors as resource persons spoke about basic methodology of research. In the second phase of this activity A Two Day State level seminar was organised by IQAC in collaboration with Atal Bihari Vajpayee Vishwavidyalaya ,Bilaspur. Sponsored by CGCOST,Raipur.wherein all PG students presented their papers .The best three were awarded prizes and certificates were given to all.This annual activity has enhanced research awareness among postgraduate students. 2. IQAC 's computer literacy drive included organising free computer training programme for students and teachers ,setting up of classroom and training for enhancing teaching learning through ICT tools 3. Divyang Cell for the differently abled Members of the college worked tirelessly under the observation of IQAC to provide Library ,Relief fund ,Special amenities ,Participation of Divyangjan in all activities during the year. 4. Participative leadership is an initiative by IQAC wherein PG students are trained to manage the Departmental Libraries under the supervision of the Head of the Department,to give lectures to the undergraduate students,to enhance their presentation skills ,to be active student representatives in the college publications of the annual magazine 5. URJA and the student editors in the biannual newsletter MIRROR, to assist in the annual examinations of the University as invigilators as and when required,to be part of several major internal committees of the college ,to join internship programmes ,projects etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
CURRICULAR ASPECTS	* FEEDBACK REGULARLY TAKEN FROM STUDENTS AND PARENTS WHICH WHERE ANALYSE PROPER ACTION TAKEN * ACADEMIC CALENDAR RELATED TO EVERY ASPECT OF THE CURRENT SESSION WAS PREPARED FOLLOWED
TEACHING, LEARNING AND EVALUATION	* ALL THE DEPARTMENTS ACTIVELY CONDUCTED SEMINARS, WORKSHOP , GUEST LECTURES ETC, * INNOVATIVE TEACHING METHOD LIKE POWER POINT PRESENTATION , DISCUSSION ETC WERE ADOPTED * MOSTLY ALL THE DEPARTMENTS ARRANGED FOR EDUCATIONAL TRIP, STUDY TOUR AND INTERNSHIP
RESEARCH, INNOVATION AND EXTENTION	* SOME OF THE PROFESSORS ATTEND REFRESHER COURSE AND FACULTY DEVELOPMENT PROGRAM * NSS UNIT PLANNED AND IMPLEMENTED THE ACTIVITIES ACCORDING TO THE ACADEMIC CALENDAR * GREEN AUDIT CONDUCTED * STATE LEVEL ONE DAY WORKSHOP ON RESEARCH AND RESEARCH METHODOLOGY ORGANIZED BY IQAC , IN

	COLLABORATION WITH BILASPUR UNIVERSITY WITH HON'BLE VICE CHANCELLOR PROF. G.D. SHARMA AS THE CHIEF GUEST * STATE LEVEL TWO DAY SEMINAR ON EFFECTS OF POLLUTION AND ENVIRONMENT ORGANIZED BY IQAC SPONSORED BY CGCOST IN COLLABORATION WITH ATAL BIHARI VAJPAYEE VISHWAVIDYALAY BILASPUR * NATIONAL SCIENCE DAY CELEBRATED WITH SEMINAR ON RECENT TRENDS IN SCIENCE AND TECHNOLOGY WITH SHRI P. KSHETRAPAL AND ER. S. AGRAWAL , DGM NTPC KORBA
INFRASTRUCTURE AND LEARING RESOURCES	* ACCORDING TO THE NEED OF INSTITUTION LOT OF FURNITURE PURCHASED AND EFFORTS TAKEN TO INCREASE ICT RESOURCES * NEW PURCHASE FOR SPORTS AND OTHER ACTIVITIES * NEWLY CLASSROOM AND LABORATORY STARTED .
STUDENT SUPPORT AND PROGRESSION	* CAMPUS DRIVE CONDUCTED * SCHOLARSHIP PROVIDED AS PER GOVT NORMS * DIFFERENT ACTIVITIES ORGANIZE FOR ALL STUDENTS THROUGH IQAC.
GOVERNANCE,LEADERSHIP AND MANAGEMENT	* PROFESSORS ATTEND VARIOUS FACULTY DEVELOPMENT PROGRAMME * INTERNAL AND EXTERNAL AUDIT DONE * ALL THE DEPARTMENT WILL ARRANGE PARENT TEACHER MEETING * INAUGURATION OF TRAINING PROGRAMME IN COMPUTER BASICS BY PRINCIPAL FOR COLLEGE TEACHERS AND STAFF AS PART OF HUNDRED PERCENTAGE COMPUTER LITERACY DRIVE ORGANIZED BY IQAC
INSTITUTIONAL VALUES AND BEST PRACTICE	* GREEN AUDIT CONDUCTED * AWARENESS PROGRAMME CONDUCTED FOR STUDENTS RELATED TO ENVIRONMENT CONDITIONS.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	• IQAC is the repository of all the important data and documents of the college. • Major tasks in the office and accounts are computerised. • Online admission process for all students, verification of admissions and online payment facility. • Dissemination of urgent and vital information through bulk SMS system for all students • Creation of official Whatsapp groups for proper communication. • Display of all important notifications and other information through Digital Display System. • All vital information is regularly uploaded on the college website. • Creation of a unique QR code of the college which, when scanned, will give direct access to the college website. • Cultural, Sports and other activities displayed on official FB page and Instagram account of the college. • Creation of a complete database of students' Email ID is nearing completion.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Ours is an affiliated college. It receives an Academic Calendar which is released by the Department of Higher Education and is followed strictly. • Commencement of regular classes for first year students from the 1st of July. • Preparation of departmental action plan, teaching plan, time table and teaching diary. • Facility of smart classrooms with Smart Board and other ICT tools, use of PowerPoint presentations and access to the internet. • Rich Main Library, facility of departmental libraries with adequate texts , reference books and journals and access to several educational sites such as NPTEL ,e-pg paathshaala, shodhganga etc. • Adequate facilities in the labs, regular teaching in practical classes, guest lectures , project works to facilitate students . • Teachers regularly supplement their lectures with printed study material which are easily available in the departmental libraries .Students are also encouraged to visit the aforesaid websites and prepare study material according to their requirements. • Slow learners are given additional lectures and printed study materials and advanced learners are encouraged to collect material from the library and the internet and prepare their notes accordingly. • Academic guidance is provided to the students.Their queries are also answered and necessary inputs are provided..Model answers are prepared and displayed and provided to students. • Unit tests and half yearly exams are conducted as per the Academic calendar .The marks of the students are recorded in prescribed formats.For the postgraduate students the Academic Calendar is followed accordingly and the internal assessment is completed with the online submission of their marks to the Affiliating University.T he semester system at the post graduate level enables the teachers to complete the course as per the syllabus and conduct the internal tests, assignments, seminars and power point

presentations. • Another important feature is the organizing of guest lectures in the departments for the post graduate students so that the students benefit by the eminent speakers who are invited by the department. • Several courses require that the students be taken on educational tours ,industrial .and field visits. Hence these are conducted as per the specifications of the syllabus designed by the Department of Higher Education. • All the details of curriculum delivery ,Internal assessment, guest lectures and field visits are maintained by proper documentation. • The teachers are required to submit their course completion certificates at the end of the annual and semester session. • The annual report of the departmental activities is also submitted by means of power point presentation. • Extra classes are conducted to fulfill the backlog of sly bus • Apart from the records of the teachers ,the college follows a systematic method of receiving feedback from the students. Students fill the feedback forms distributed to them and a committee of teachers analyse the forms and presents a report to the head of the institution who therein ensures that the suggestions ,complaints queries of the students are alleviated by the teachers at the earliest.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	DCA	27/06/2018	365	Employabil ity	MS OFFICE

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Nil	27/06/2018
BSc	Biotechnology	27/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	27

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Awareness Programme	04/06/2018	85
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

MSc	Botany	54
MSc	Zoology	48
MA	Geography	19
MCom	Commerce	66
PGDBM	PGDBM	30
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The development of any institution depends on its feedback system The suggestions ,views, complaints ,queries ,etc. found therein are analyzed discussed and used for improving the quality performance and effectiveness of curriculum delivery, positive performance of teachers and improvement in infrastructure and other facilities. Feedback from regular students has been taken at the and of each academic session. Similarly feedback from Alumni, teachers, employers are also collected in the month of January/February every year. The Feedback collected from all stakeholder is analyzed thoroughly by IQAC members and suggestions given by the stakeholders are incorporated in the working policy of the Institution. Written Feedback is Collected on various aspects of the College including teaching, learning, infrastructure, future plan, Library and sports facilities, administration and other curricular and extra curricular activities. Feedback is also collected from parents during parents teacher meeting and from Alumni in Alumni meeting. The suggestions ,views, complaints ,queries ,etc. found therein are analyzed discussed and used for improving the quality performance and effectiveness of curriculum delivery, positive performance of teachers and improvement in infrastructure and other facilities. The different areas where improvement is needed are discussed by IQAC and Principal with respective committee or department. Follow up action regarding implementation of suggestions given by stakeholder are also regular practice in our Institution. Feedback about the teaching process and explanation by the teacher in their respective classes are also collected for UG and PG classes separately. If there is any chance for improvement then respective teachers are called by the principal and suggestion are given to them to make them more effective in the class rooms.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	200	767	200

BSc	BSC	300	1302	300
BCom	BCOM	200	657	200
MA	POLITICAL SCIENCE	40	55	24
MA	ECONOMICS	50	42	36
MA	SOCIOLOGY	50	54	48
MSc	CHEMISTRY	30	127	30
MSc	PHYSICS	20	43	20
PGDCA	PGDCA	70	303	70
PGDBM	PGDBM	45	39	30
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1950	770	5	Nill	50

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
57	25	3	7	1	5
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• At the beginning of every Academic session all the teachers are allotted students as their wards whose details and records are maintained in registers. • Meetings with the students are organized by the mentors where they listen to the queries and concerns of their students and provide counselling and assistance . • Mentors also arrange meeting with the parents of their wards and discuss their progress. • Valuable feedback from the parents are collected through forms . • Mentors review the growth and progress of their wards and ensure their attendance and participation in college activities. • Subject teachers identify slow and advanced learners in their classes and provide appropriate guidance to them. • Students are also motivated from the beginning of the session in the induction meeting to attend classes and internal tests regularly,enroll in NCC/NSS and YRCS.,participate in all the activities of the college. • Members of the Divyang Cell are appointed as individual mentors for all the differently abled students. • Career counselling and placement cell organizes guest lectures on employability options and competitive exams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2720	57	1:48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	55	Nill	26	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Professor	NIL
2018	NIL	Assistant Professor	NIL

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	72	1 YEAR	06/04/2018	15/06/2018
BCom	9	3 YEAR	06/04/2018	04/06/2018
BCom	8	2 YEAR	07/04/2018	15/06/2018
BCom	7	1 YEAR	02/04/2018	27/06/2018
BSc	6	3 YEAR	24/04/2018	25/07/2018
BSc	5	2 YEAR	24/04/2018	03/07/2018
BSc	49,50	1 YEAR	24/04/2018	14/07/2018
BA	3	3 YEAR	25/04/2018	29/07/2018
BA	2	2 YEAR	25/04/2018	29/06/2018
BA	1	1 YEAR	24/04/2018	07/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since ours is an affiliated college, it has to follow the norms laid down by the university and therein the Academic Calendar is followed stringently. The college follows integrated examination platform.The registered courses are centrally managed to prepare the data sheets for time table,student list,room wise allocation.invigilators list and attendance sheets. The time tables are displayed at notice board as well as in the college website.The examination process is looked after by the controller of examination.The question paper are set by concerned course faculty and submitted to examination committee atleast one week prior to the test .The centralized internal assessment tests are conducted for students of UG programmes. After examination the answer sheets are collected by the invigilators and submitted to the controller of examination for further process .However,for PG programmes the tests are conducted by the individual departments. At the post graduate level, evaluation methods include seminars, PPT, field tour, assignments along with regular

internal tests .Evaluated answer sheets are given to the students to view their performance .The internal test and seminar or assignments marks are uploaded online in university website.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The institution receives academic calendar from the Department of Higher Education which is required to be followed very carefully. • All the departments are also required to prepare similar academic calendars accordingly. • The action plan of the college includes the action and activities to be carried out by the college. • The departmental action plans include academic activities, syllabus completion details, departmental activities, extracurricular activities, lectures and alumni meetings. • Academic calendar of the session starts with admission process of UG and PG classess in which transparency is followed by following merit and Government reservation policy for SC/ST/OBC students • New session for UG and PG classes starts from first week of July.UG classes on annual basis while PG classess are divided into two semester per Academic year according to University rules • Internal test conducted in college according to timetable given in Academic calendar. • Extracurricular activity , co-curricular activities and sports activity are followed according to Academic calender • Departments are also required to conduct a parents-teachers meeting to review the progress of their wards and receive their feedback. • Regular tests, internal assessments, timely submissions of assignments, presentation of seminars and PPTs are also monitored as per the calendar. • There is provision for visits, tours and internships. The entire record of the activities of the session are presented in the annual report of the department which is also presented by a PPT.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gevpgkrb.ac.in/programme-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3	BA	BA	193	188	97.4
9	BCom	BCOM	176	174	98.8
6	BSc	BSC	282	270	95.74
521	MSc	PHYSICS	10	9	90
531	MSc	CHEMISTRY	27	27	100
551	MSc	ZOOLOGY	23	23	100
541	MSc	BOTANY	21	21	100
511	MSc	MATHEMATICS	15	15	100
441	MA	POL.SCIENCE	17	17	100
451	MA	SOCIOLOGY	15	15	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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https://gevpgkrb.ac.in/students-satisfaction-survey/

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Intellectual Property Rights: Copyrights and its legal aspect	Botany	26/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/01/2018	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/01/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	00
National	Botany	1	00
International	Mathematic	1	00

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nill

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	0	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nill	Nill	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	4	32	5
Presented papers	Nill	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SEVEN DAY CAMP AT AJGARBAHAR (CLEANLINESS DRIVE OF VILLAGE AND HANDPUMPS)	NSS	2	85
AWARENESS RALLY FOR CLEANLINESS	NSS	2	115
ONE DAY CLEANLINESS DRIVE AT BHULSIDIH VILLAGE	NSS	2	168
CAMPUS CLEANING	NSS , NCC	2	100
AWARENESS PROGRAM ON AIDS DAY	NSS	2	100
BLOOD GRUP TEST	NSS AND YRCS COLLABORATION WITH DISTRICT HOSPITAL KORBA	4	516
PROGRAM ON TOBACCO PROHIBITION	YRCS	2	34
AWARENESS PROGRAM ON ORGAN DONATION	YRCS	8	42
ONE DAY AWARENESS PROGRAM ON HEALTH AND HYGIEN FOR GIRLS	YRCS	4	96
PREVENTION AND AWARENESS PROGRAM ON DENGUE FEVER	YRCS	2	114

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

NSS	NSS	AWARENESS PROGRAM ON AIDS DAY	2	100
NSS, NCC, YRCS	NSS, NCC, YRCS	SWACHH BHARAT ABHIYAN	1	269
YRCS	YRCS	AWARENESS PROGRAM FOR GIRLS ON TOPICS OF HEALTH , HYGIENE	4	96

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	00	00	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP	PRINT MEDIA	THE HITAVADA	05/03/2018	17/03/2018	12

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
1.K.N College ,Korba	24/08/2018	Learning resources,Library	20
2.K.N.College ,Korba	24/08/2018	Learning resources(Computer Science).	23
3.Jyotibhushan Pratap Singh Law College. Korba	01/09/2018	Legal Advice and RTI	1
4.Govt.Minimata Girls College ,Korba	26/09/2018	Home Science	62
5.Govt.Minimata Girls College	03/09/2018	For Science Practicals	22

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3351425	3351425

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
N-LIST	Partially	2017	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	46472	5680863	953	339168	47425	6020031
Reference Books	6645	993339	266	86902	6911	1080241
e-Journals	143	16150	59	13080	202	29230

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2019

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others

Existing	42	1	1	0	0	0	15	10	0
Added	10	0	0	0	0	1	0	0	0
Total	52	1	1	0	0	1	15	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
354950	354940	100000	100000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Laboratory 1.The proper function of equipments in UG and PG laboratories is ensured in every semester by the lab technicians and minor repairs such as installing replacement parts are carried out by them and when they are needed. Then it is recorded in service register. 2.Skilled lab assistants and electricians inspect the instruments regularly for effective functioning of the equipments and for ensuring safety. In all labs, electronic equipments are protected through voltage stabilizers. Chemical substance and acid in chemistry department are maintained as per approved norms. Library Library facilities are open to the students during college hours. Maintenance and utilization of library resources are done strictly following the library rules. Most of the departments maintain department libraries with proper stock and issue register. Sports amenities Regarding the maintenance of sports equipment the college sports assistant is deputed. Sports assistant look after sports ground and pavilion. Computers 1. Computer lab equipments such as computers, printers and projectors are constantly monitored by the lab technicians who take immediate steps to replace the non-working gadgets. 2. Each department having appropriate computer for their requirements. 3.Internet and WIFI Enabled campus. Class room 1. The college has a building committee for maintenance and upkeep of infrastructure. 2. At the departmental level, HoD's submit their requirements to the Principal regarding classroom furniture and other. 3. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. 4 Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. 5 Smart board and CCTV cameras look after by concern maintenance committee. 6 With the help of the full time sweepers cleanliness of classrooms is maintained. Additionally:- 1.Regular cleaning of water tanks,proper garbage disposal and maintenance of lawns is done by Institute concern Employee. 2.Outsourcing is done for the

maintenance of wooden ,furniture, electrification and plumbing. 3.Regular maintenance of the water cooler and water purifier is done regularly.

https://gevpgkrb.ac.in/wp-content/uploads/2020/05/Procedures-and-policies-for-maintaining.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post Matric OBC,ST,SC Scholarshipr	1275	7782403
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
COMPUTER E-LEARNING	12/08/2018	30	COMPUTER DEPARTMENT
LANGUAGE LAB	09/09/2018	25	Department Of English
PERSONAL COUNSELLING	06/02/2019	15	TISS
COMMUNICATION SKILL AND EMOTIONAL INTELLIGENCE	16/12/2018	10	DEPARTMENT OF PSYCHOLOGY
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NIL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
LEATHER TECH	58	7	NIL	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	Nill	0	0	NIL	NIL

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	5
SLET	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ARCHERY	INSTITUTIONAL LEVEL	3
ATHELITS	INSTITUTIONAL LEVEL	15
BADMINTON	INSTITUTIONAL LEVEL	10
BALL BADMINTON	INSTITUTIONAL LEVEL	20
BASKET BALL	INSTITUTIONAL LEVEL	20
CHESS	INSTITUTIONAL LEVEL	10
CRICKET	INSTITUTIONAL LEVEL	10
CYCLING	INSTITUTIONAL LEVEL	3
ANNUAL FUNCTION	INSTITUTIONAL LEVEL	311
YUVA VIKAS PARV	STATE LEVEL	15

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

| 2018 | NIL | National | Nill | Nill | 0 | NIL |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- The Academic Calendar released by the Dept. of Higher Education and the Affiliating University lays down the rules and schedule for either student elections or in its absence, nominations to the various posts on the basis of merit. • In the academic session 2016-17 following the directives of the Dept .of Higher Education fair elections for the students union were conducted. • At the institutional level the college ensured including active students in several internal committees of the college such as publication /editorial board of the College annual magazine URJA and the biannual news-letter MIRROR. • Student representatives are included in the committees dealing with Amalgamated Fund, Sports, Cultural activities and IQAC. • YRCS selects interested students as volunteers for all its regular and special programs. These volunteers are roped in to serve as helpers to assist the differently abled students of the college for whom there is a separate unit called "Divyang Prakoshth" • Student representatives are invited to assist in all the cultural and literary activities and are an important and integral part in the planning of the Annual Function and Prize Distribution. • They assist in organising various programs and activities in the college, sports tournament, work for student welfare, participate in keeping the campus clean and green.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1. The college has the distinctive feature of having a registered Alumni Association. 2.The activities have been decentralised and every department conducts them according to their convenience . 3.Records of alumni strength , achievements etc, are maintained and meetings are held to receive their valuable feedback. 4.The alumni is active in several events and some of them offer voluntary assistance to the teachers of their departments. 5.They have also donated generously in kind to their departments, records of which have been maintained. The feedback forms are analysed and the findings are used as pointers to improve the mentioned aspects.

5.4.2 – No. of enrolled Alumni:

411

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni have been engaged for availing their expertise for mentoring , for careers support to current students . Alumni association will be conducting events along with other committees and departments in which the alumni would be engaged as expert to utilize there expertise and rich experiences for the benefit and progress of the present students. annually two meetings organised in institution

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

College internal committees:- • All the major activities of the college are carried out by the internal committees of the college which are monitored by IQAC. • All the internal committees have student representatives who give their best contribution in the successful completion of tasks. • All the post graduate departments are directed by IQAC to include career counselling meetings, alumni activities and parents-teachers' meetings in their annual action plan. This ensures the best implementation of the aforesaid activities .Departments also distribute feedback forms to the post graduate students and feedback analysis is carried out by the team appointed for the same. • Student volunteers shoulder several responsibilities during the Annual Function and Prize Distribution. • The process of decentralisation in career counselling has also proven to be highly beneficial since various eminent speakers are invited to address the students. • Departmental Alumni meets also enable close interaction of the students with their seniors and a positive rapport gets established. • The practice of including students as members in various internal committees gives them a sense of belongingness, oneness with the college, inculcates leadership qualities with a deep sense of responsibility and most importantly, gives them an insight into the functioning of the college machinery ,enhancing the credibility and transparency in all the dealings. • Participative leadership is highly emphasised in the college for all the senior students. In this context it may be reminded that students of post graduate classes are trained to handle the departmental libraries ,deliver lectures to UG classes ,coordinate in the field visits and study tours . • Student volunteers are trained to assist in the activities of the Youth Red Cross Society and provide assistance to the differently abled students of the college College Admission process:- The institution practices decentralization and participative management is clearly reflected in the admission process adopted by the institution:- 1.The admission related notification, Prospectus and fees details of both UG and PG are uploaded on college website 2. At the time of admission process online applications are invited through university and scrutinized by the admission committee of different stream in college. 3.The admission related notification, Prospectus and fees details of both UG and PG are uploaded on college website 4.After getting application details which is provided by university they are scrutinized by the admission committee(for UG) and by HOD's(PG) .After that students are short listed on the basis of merit and reservation policy of Government of Chhattisgarh. 5. The college ensures merit of the students while taking admission to the UG programmes. 6. Differently able students, performance in sports, cultural and other aspects (NSS,NCC,Youth Red Cross, Scouts and Guides, Freedom fighter) are also considered along with merit. 7. Announcement of the lists on the college Website and Notice board. 8.PG,final and second year students helps in admission process as a volunteers.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Ours is an affiliated college which has to follow the academic calendar and syllabus designed by the affiliating university. Several senior members of the staff are a part of the Board of studies of affiliating university as

	members and chairman and play a vital role in refining and restructuring of the syllabus. • All members of the staff give their suggestions and feedback to the university through the head of the Institution, for important revisions in the curriculum content.
Teaching and Learning	Adequate ICT facilities Smart Board and Interactive projector to enhance the quality of teaching -learning • Good access to internet facility to inculcate online learning management resources. • Availability of rich main and departmental libraries. • Availability of journals, E-journals in department libraries. • Complementing theory lessons with PPTs, seminars, field work, survey, sampling, questionnaires, industrial visits, educational tours, internships, projects, etc. • Members of the teaching faculty attend workshops, seminars and Faculty development Programs to upgrade themselves.
Examination and Evaluation	Internal tests and exams for the UG and PG students as per the academic calendar of the university. • Providing model answers for all the internal tests to help improve the writing skills of the students. • Internal assessment of PG students comprises of assignments, seminars, PPTs, participation in workshop and seminars of IQAC, internship, etc. • Practical exams with Viva for UG and PG as per academic calendar.
Research and Development	• Motivating faculty members for research publications. • Encouraging participation, resource persons, presentation of papers at international/national/state level seminars anf workshops. • Encouraging faculty members and students to organise seminars/workshops at different levels. • Motivation for enrolling as M.Phil. /Ph.D. supervisors. • During the current academic year, 4 professors have been selected as M.Phil./Ph.D. supervisors.
Library, ICT and Physical Infrastructure / Instrumentation	• Separate Main Library building with reading room, wifi, computers, reprography, library for ST/SC and BPL students • The process of automation of the Main Library is in progress. • There are 12 departmental libraries which have reference books as well as

	journals, E-journals. • Reference books and Text books are available in Hindi and English for all the subjects. • Books to aid students in competitive exams are also provided.
Human Resource Management	• Facilitating faculty members to participate in Orientation ,Refresher courses ,Workshops ,Seminars and other Training Programmes • Leave is sanctioned for such academic activities and other leave is granted as per requirement in accordance with the leave rules of the government. • Timely disbursement of salary and other payments is ensured. • Sanction of advance from GPF according to govt.norms • Equal distribution of work amongst all teaching and non teaching staff is ensured.
Industry Interaction / Collaboration	• Field visits, educational tours by various departments to broaden the real life experiences of the students. • Guest lectures on various subjects by eminent speakers from local industries PSUs and Community are organised by departments for PG students. • IQAC organises One Day Awareness Programmes and Workshops.
Admission of Students	• Online admissions with facility for online payment of fees. • Transparency in admissions with full adherence to reservation and merit rules of state government. • Verification of online admissions also done in college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1.SMS alert system for providing information and regular notice to students • Installation of college mobile apps (creation of whatsapp groups for dissemination of official information to all stake holders). • Important notifications are available on the Institutional Website.
Administration	Notices on digital display system for students and stake holders. • Submission of retirement related documents through E-pension portal. • Biometric attendance system for staff.
Finance and Accounts	• Submission of E-bill. • Details of service book, GPF passbook, etc. in online database. • Reception of salary fund from government through e-kosh portal.

Student Admission and Support	• Online admission and fee payment facility . • Online examination form filling facility • Online payment of fees as per requirement. • Maintaining student database is under progress. • Online submission of Scholarship form and online transfer of scholarship to the account of the students. • Online information provided through whatsapp group and website.
Examination	• Online complete information is provided to all students regarding examination through the Institute / University website. • Online examination form filling and fees submission • Online submission of internal / practical marks details of students. • Online reporting of Absentees during university examination. • Online collection / distribution of examination copy bundles.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	nil	nil	nil	Nill
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer training programme Smart board training	Computer training programme	14/05/2019	16/05/2019	50	12
2018	Smart board training	nil	14/05/2019	16/05/2019	50	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	3	04/06/2018	30/06/2018	27
Refresher Course	1	16/07/2018	08/08/2018	21
Refresher Course	1	12/01/2019	02/02/2019	21
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	26	1	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical leave,earned leave,leave for attending orientation,refresher,seminar,conference,maternity and paternity leave	Medical leave,earned leave,leave for maternity and paternity leave	National scholarship for BPL,SC,ST,OBC Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A committee of senior professors from Commerce ,Economics and Maths department is appointed to conduct the Internal Audit with verification of entries in the Accounts Registers, Reciept books, cash books every year and submits the report to the head of the institution External Audit- This institution is a govt,institution and hence Financial Audit is conducted by Accounts General (AG) Govt,of Chhattisgarh ,once in every three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
[View File](#)		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Internal Academic Audit

					Committee
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• **Organising meeting with parents to give details/ updates about attendance and progress of their wards as well as activities of college and receiving valuable suggestions from them for development of the cell.** • **Initiative by parents to point out weaknesses and offering suggestions to alleviate them.** • **Role of parents in communication of views and ideas which their wards are unable of doing.** • **Parents are invited as special invitees in the meeting of IQAC with External Members Parents are invited as judges in the various cultural activities of the college.**

6.5.3 – Development programmes for support staff (at least three)

• **Computer training provided for office and technical staff in order to enhance their proficiency.** • **Awareness programs organised by SBI and other banks for loans and Schemes.** • **Training Program for Documentation and Purchase Rules.** • **Health and awareness programme** • **Yoga classes**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Peer team recommendations Implementation Classrooms and Labs must be increased in size and number With the construction of eight new rooms which are bigger in size and shifting and rearranging of labs and classrooms we have tried to fulfill this recommendation. Vocational and Proffesional courses relevant to the region Vocational and job oriented programs conducted by CITCON with 30 benefaciries. Department of Physical Education should be started Proposal for starting of BPEd course has been sent to the dept.of higher education.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meetings of IQAC	23/06/2018	23/06/2018	23/06/2018	7
2018	Meetings of IQAC	23/08/2018	23/08/2018	23/08/2018	8
2018	Meetings of IQAC	04/09/2018	04/09/2018	04/09/2018	5
2019	Meetings of IQAC	06/02/2019	06/02/2019	06/02/2019	6
2019	Meetings of IQAC	25/03/2019	25/03/2019	25/03/2019	20
2019	Meetings of IQAC	01/04/2019	01/04/2019	01/04/2019	9
2019	Meetings of IQAC	08/04/2019	08/04/2019	08/04/2019	32

2019	Meetings of IQAC	07/05/2019	07/05/2019	07/05/2019	25
2019	DISTRIBUTION AND ANALYSIS OF FEEDBACK FORM	15/02/2019	15/02/2019	26/02/2019	12
2019	ACADEMIC AUDIT	03/03/2019	03/03/2019	14/03/2019	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
AWARENESS PROGRAM FOR GIRLS ON TOPICS OF HEALTH , HYGIENE	25/08/2018	25/08/2018	96	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Promotion of clean green campus by planting of saplings in the campus by guests, dignitaries, students and staff, every year. 2. Installation of powersaving CFL lights in the campus. 3. Energy audit and green audit of the college has been done in the year 2016-2017 4. Plantation of trees in college campus and outside the capus has been done with the association of NSS units 5. installationof solar panel (10kW Capacity).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	11
Provision for lift	No	Nill
Ramp/Rails	Yes	11
Braille Software/facilities	No	Nill
Rest Rooms	Yes	11
Scribes for examination	Yes	11
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	11

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	08/01/2019	7	Seven day NSS Camp at Ajgarbahar Village in korba District to improve health,sanitation, Cleanliness,and physical fitness awareness of villagers	Gram panchayat premises etc were Cleaned and santized	95
2018	1	1	01/07/2018	210	Recruiment of 10 local men and women under the Jan-Bhaagidari(Public Paertnership) Scheme for which the entire annual salaries expenditure is borne out of College funds	Employment generation for quqlified/skilled/ semi-skilled men women from local community	10
2018	1	1	01/06/2018	365	Providing College premises,Staff infrastructure for competitive exams held by	Facilitating many candidates from local community in appearing for Govt	75

| 2018 | 1 | 1 | 11/08/2018 | 1 | Voter Awarness Survey in korba district | Motivational of general populace towards their right to vote and role in govt selection | 28 |
| 2018 | 1 | 1 | 08/01/2019 | 1 | Plantation of Green landscaping and saplings (500 Nos.) in Ajgarbahar village korba district | Green landscaping and air pollution control by tree plantation | 90 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	25/05/2019	The purpose of the Student Handbook is to give students and their parents/guardians an understanding of the general rules and guidelines for attending and receiving an education at the institution.Prospectus is given to the students also
Staff Handbook	25/05/2019	The purpose of the Staff Handbook is to acquaint the staff about the Govt policies and procedures,rules and regulations to be followed by staff professional ethics,employee benefit plans,and facilities.

Policy Handbook	25/05/2019	A complete list of Policies providing guidelines on the functioning of the various committees and associations,are included in the handbook.The policy applies to all staff,students and other stakeholders.The objective is to follow set parameters in all the processes to foster a culture of continuous improvement in all facets of the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of birth anniversaries and important inter national/national days	01/06/2018	31/05/2019	1132

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Efforts to protect the natural greenery of the campus. • Massive tree plantation programmes by students,teachers,non-teaching staff,alumni,parents and visiting dignitaries. • Innovative practice of plantation of Tulsi saplings to assist in purifying the atmosphere. • Maintaining potted ornamentals plants in all the corridors of all the building in the college premises. • Awarness against use of air-horns in the college campus. • Adherence of the "Beat the Plastic" theme for protection of the environment. • Ban on use of plastic in the campus. • Regular campus clean ups by staff and students. • Promotion of theme and concept of the four 'R's-Recycle, Reuse, Reduce and Refuse. • Promoting activities of the Eco-Club towards environmental awareness and conservation, • Green Initiatives Solar energy is generated in the campus through solar panels installed on the terrace of the Campus buildings.The energy requirement of campus is first met by the solar energy generated at the campus which when discharged, relies on energy from MSEB. • All CRT monitors in the campus has been replaced with LCD monitors and use of slim tubes,CFL bulbs etc are practiced. • Classrooms are made with sufficient cross ventilation and light so that the use of electricity can be minimized. • Energy saving is ensured by students and staff by switching off the lights and fans when not in use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 1 Research activities of post-graduate students 1.Title of the practice- Research activities of post-graduate students 2.Goal- To encourage students of post graduate classes to understand the value of research and participate in the related activities so that it will prove beneficial in their career. 3.The context- • This is a major step in our efforts to fulfil the Peer Team Recommendation of increasing research activities in the college. • Research is generally confined to publication of research papers by teachers in

journals. It also involves teachers/scholars pursuing doctoral studies. However this enhances only the profiles of teachers. • Our efforts over the past three years is to create a research-centric atmosphere in the college by organising Research Workshops and Seminar annually for the post graduate students and awakening their interest in research. • It is certain that this best practice will not merely motivate teachers to increase research activities but also students will get involved in the process of research. 4.The Practice- After the second cycle of NAAC accreditation, the Peer Team strongly recommended an increase in research activities. In order to fill this lacuna it was decided to pursue research activities in two parts. Firstly, teachers are encouraged to publish papers in research journals to enhance their skills. Participation in workshops, seminars and symposia as resource persons, key note speakers, chairman or participants is also stressed upon. There are currently two research supervisors and two research centres in English and Sociology. It is expected that in the next academic year, there will be an increase in the number of research supervisors. The second aspect of research activity recommended by IQAC is organising of Research Workshop and Research Seminar in every academic year for the students of postgraduate classes. Therefore this activity commenced with the organising of a District Level One Day Workshop on "Research: Initiatives and Aspects", in March 2018. Seven professors presented their topics on research writing through PPT. All the students of PG 3rd semester were benefitted. This was followed by a One Day Seminar in April 2018 wherein students of PG 3rd semester gave PPT presentation on the topic- "Effects of Industrialisation on Environment in Korba region of CG". Three best entries were chosen as winners by an eminent panel of judges. The same schedule was repeated in the next academic year with the topic for the One Day State Level Workshop as- "Research and Research Methodology". The sequel was the two-day seminar in February 2019 on "Effects of Pollution on the Environment" and "Recent Trends in Science and Technology". This seminar was sponsored by CG Cost. 'A Step Towards Research' was the topic for the One Day Workshop organised in October 2019 for the post graduate students. The most important feature of all these programmes is that they were organised in collaboration with the Affiliating University and all the students of 3rd semester compulsorily participated in the workshop and presented papers in the seminars. The feedback received from the students showed their interest in initiating research activities in their careers. The purpose of creating a research-centric atmosphere adheres to the recommendations of the Peer Team. 5.Evidence of Success- Statistics show that the number of students attending the workshops and presenting PPTs in the seminars is steadily increasing. Certificates of participation and the creation of the ambience of a perfect national seminar also proved beneficial to them. 6.Problems- Initially, the challenge was to change the mindset of students who had no clue regarding research activities. The language barrier of PPT in English was solved by allowing students the advantage of being bilingual or choice of Hindi as their medium of presentation. 7.Conclusion- In conclusion, though the efforts are small, their consistency will definitely prove beneficial to the institution in improving research activities and edging closer to the goal of 'A' in the next cycle of accreditation. Best Practices:2 Participative Leadership 1.Title of the Practice: Participative Leadership among the students 2. Goal: To encourage students to actively participate in all the activities of the college and including them as student volunteers /representatives in major committees to inculcate leadership qualities with a sense of responsibility in them. 3. The Context: In order to harness the youth power and utilise their energy in a constructive way , it was decided by IQAC to include active and bright students in several internal committees of the college. These students are thence taught to shoulder responsibilities of handling finance ,organising and executing various types of programmes .They are entrusted with the task of interacting with their juniors to motivate them to participate in all the activities of the

college ,maintain discipline and decorum within the college premises as well as in society where they are recognized as the students of this institution. Student support is sought in academics, governance ,sports ,literary and cultural activities ,maintenance of discipline in the campus. In short, to groom them as worthy youth icons of the college and society. 4. The Practice: All the post graduate departments encourage the students to handle the libraries under the supervision of the teachers. Students of final semester are encouraged to assist the teachers in invigilation duties during annual exams if required. Final semester students are motivated to take classes in the undergraduate sections in order to boost their self confidence. They are trained to give effective power point presentations. Students are included in various internal committees for the purpose of training them to make important decisions. They are also a part of the annual magazine of the college URJA and they are entrusted with the task of preparing the bi annual newsletter MIRROR in English and DARPAN in Hindi. Post graduate students are selected as volunteers in all the seminars, workshops and awareness programmes conducted by IQAC. The activities of all Departmental Associations are completely planned ,organized and conducted by the students. Students are groomed to anchor programmes and also given the responsibility of maintaining discipline and decorum. The role of the students in the annual college fest UMANG and the fun and food fair ANAND MELA is commendable. They are also entrusted with the responsibility of celebration of birth and death anniversaries of eminent Indians as well as important National and International days. Internship programmes are arranged for students of post graduate classes. The Student Union elections /nominations are an effective platform to groom their positive leadership skills. Participants of NUSSD/TISS course are elected as members of the Student Core Committee and are given important tasks. In the department of Sports the sports ground is cleaned and maintained entirely by the students. The Alumni of Sports help in various tournaments, matches, training camps and annual sports celebration as volunteers, coaches, umpires and trainers. 5. Evidence of Success: Student editors of the college newsletter are given credits in every volume. The student volunteers of the editorial team design the cover pages of the magazine successfully. Student volunteers of YRCS are always ready to help in all the activities, there are several blood donors and they also take care of their differently – abled college mates. 6.Problems: The geographical location of the college in this remote tribal belt of the state poses challenges . Majority of the students have a rural background and are financially weak. This affects their education. Sometimes they are unable to pursue their studies well due to this pressure. They lack self confidence due to good communicative skills in English. Conclusion: The institution has adopted Participative Leadership as a Best Practice to facilitate all the students to shed their inhibitions, hone their skills, prepare them for employment or entrepreneurship locally and make them worthy citizens of the society. This is an attempt to wards fulfilling our institutional Vision and Mission.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gevpgkrb.ac.in/best-practices-i-ii/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness VISION To be known as an Institution providing platform to "CHAMAKTE SITARE" (DIvyang Cell) for their overall development. MISSION The needs of the Divyang or differently abled students are a matter of concern for the college management and in order to cater to their needs a

special Divyang Cell was formed in 2016-17 which is a part of the YRCS. It provides information related to various government schemes, grants and sanctions and arranges vocational, skill development opportunities with quality education. It enables them to join the mainstream of the society with self confidence and financial freedom and projects them as youth icons of the college. The Divyang students are called CHAMAKTE SITARE (Shining Stars).Every student is assigned a mentor. They are provided convenient and comfortable seating arrangements during lectures and examinations. The Divyang Library has text books, reference books and books for competitive exams. "DIVYANG RAHAT KOSH" formed by the voluntary assistance of teachers is used as an emergency fund for their basic needs. At the beginning of every academic session Divyang students are identified, an official W.app group is formed, Celebration of International Day of Persons with Disabilities is a major activity. Educational trips and Annual Photo sessions are much awaited. They are motivated to participate in the Annual College Festival UMANG and in 2018-19 they presented a street play during the Annual Function and participated in "ANAND MELA" for the past two years. Their UDIDs and pension and scholarships are made available to them. The proposal sent to the Affiliating University for exemption of fees for exams has also been approved. Students are motivated to develop computer and other vocational skills .A major achievement in the exemptions of fees for them in the NUSSD-TISS flagship foundation course program. Creation of a Divyang Lounge with Divyang Library and a separate washroom in the close vicinity is a major achievement for the college. It encourages all the students to treat their Divyang mates with love and care so that their self confidence and self respect will remain intact.

Provide the weblink of the institution
https://gevpgkrb.ac.in/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. Process of seeing permission from the Higher Education for starting Bachelor in physical education 2.Completion of the construction of new classrooms by the end of 2020. 3. Shifting of lectures rooms and some departments to the newly constructed part of the new class room. 4. Installation of more CCTV cameras in the classrooms and corridors for better safety of students. 5.Holding of National seminar in the field of research methodology. 6.Publication of the college newsletter like every year. 7.e-content development by faculty. 8.Like previous years,the college would be conducting for its students:- a) Internal assessment and tests. b) Enrichment and Remedial classes. c) Grievance redressal. d) Add on courses in various relevant fields. e) Field trips,Laboratory visit. f) Placement fests. g) Guest lectures,student seminars,worshops,trainings. h) Sports and Cultural events. i) Enviornment,Social,Health,Educational etc camps under NSS,YRC,NCC,ECO CLUB,SVEEP etc.